

MENDHAM PARISH COUNCIL

Meeting Date: 18th July 2022

Venue: Mendham Primary School

Time: 7.00pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	✓
Jimmy Kent		✓
Richard Mattocks		Abs
Sally Mckinnon		✓
Mark Shortt		✓
Les Doel		✓
Sheila Preston		✓
Dean Clarke		Abs
Vacancy		

In attendance:

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	<p>Public Forum & Reports from Councillors PG discussed some of the elements contained within his most recent report.</p> <ul style="list-style-type: none"> • National Grid consultations/proposals • Family Carers – range of support available to the hidden carers in the community • Lorry Survey – now drawing to a close and result would be discussed but tended to only be advisory comments only. • Remainder of some monies held by SCC could be used to improve footpaths. PG would investigate possible request to reinstate the footpath bridge within the village. If this was unavailable PG volunteered locality funds if this was not possible. <p>DP enquired if there was any further information regarding the coastal plans for incoming supplies and expressed concern regarding the size of the suggested build. PG would investigate this further.</p>	
2.	<p>Welcome and Apologies Apologies received from RM, LH and new cop-opted member DC.</p>	

	All new cop-opted members were welcomed and introduced to the existing council.	
3.	Declarations of interest and any dispensations allowed No declarations of interest declared	
4.	Resignation of Chair Following the recent resignation of the current Chair it was necessary to appoint a Chair and Vice Chair for the remainder of this year. Chair - MS nominated DP and SM seconded. DP accepted until the end of the year when he hoped that someone else would fulfil this role. Vice Chair – No volunteers so it was decided that this could be left vacant and another nomination and vote would take place next meeting when hopefully all the members would be present.	
5.	Minutes of previous meeting Agreed as correct	
6.	Matters arising not covered by the agenda DP would meet with the new members at a later date to decide on areas of responsibilities.	EFS to provide acceptance of role forms and Code of Conduct information.
7.	Chair's report DP informed that he was still in discussions about the re-instatement of the Low Road. Agreement had been reached between the environment agency and the NCC but the repairs were still in the design stage so the road was not likely to be open any time soon. DP had attended the regular meeting of the Wakelyn's liaison group and things appeared to be satisfactory although the site was still unsightly.	
8.	Finances Current balance of £20092.83. Balance contained considerable CIL funds which would need spending within the required timeline. It was suggested that a separate meeting be held to discuss suitable spends for the village. Clerk informed that it is possible to request CIL funding from Mid Suffolk to support a project. Clerk to request contributions from village hall and school for suggested improvements and RM for assistance on the car park improvements. Cheques to be processed <ul style="list-style-type: none"> SALC for training course 	EFS to request donation suggestions from interested parties.

	<ul style="list-style-type: none"> • Domain name costs <p>CIL expenditure form completed for previous years receipts. Online banking was discussed as Clerk had spoken to Barclays regarding the available options. It was agreed that it was acceptable that EFS requested that the mandate was changed to requiring one person to process payments although DP and MS would remain as signatories on the account. It was agreed that the financial risk would be minimal as the balance held at the bank was generally less than £10000. The same evidence would be provided for payment of invoices and still to be signed by 2 signatories.</p>	EFS to update mandate at the bank to require only one signatory for online banking.
9.	<p>Planning</p> <p>No current planning to be distributed although it was expected that the current application at Studio corner would be declined.</p>	
10	<p>Correspondence</p> <p>All forwarded on other than report from PG received earlier in the day</p>	EFS to forward PG report to councillors.
11	<p>Any Other Business</p> <ul style="list-style-type: none"> • Governance review – DP explained what it was and why it happened but no other opinions were received about this item. • Vacancy – DP requested if members had a view whether to recruit for the new vacancy or leave unfilled. DP thought that he may know of someone who might be interested so he would approach them as part of the existing vacancy process. • T Gillan reported damage to the bollards outside her property. EFS to report via the portal. • JK reported that the hedges on Withersdale Road were overgrown and causing a hazard. EFS to report via the portal. 	EFS to report to the portal both of these hazards.
12	<p>Date of next meeting</p> <p>19th September 2022</p> <p>7pm Mendham Primary School</p>	

The meeting closed at: 19.45

Signed by Chair:

Date:

DRAFT