

MENDHAM PARISH COUNCIL

MEETING – 18TH JULY 2016

MINUTES [approved by councillors on 19th September 2016]

1. The chairman, Denis Pye, welcomed councillors Kathy Ferrar, Stewart Orr, Jimmy Kent, Julie Honeybourne, Tony Dawson, Thelma Brown and Mark Shortt. Apologies were received from Richard Mattocks and also Lavinia Hadingham [MSD councillor] and Guy McGregor [Suffolk County councillor]. The clerk, Caroline Cardwell, was in attendance.
2. **Declarations of interests** – none
3. **Public Forum** – no members of public present
4. **Standing Orders** – clerk asked to circulate these before discussion at next meeting in Sept.
5. **Minutes** of previous meeting [20-06-16] were approved and signed as a true record.
6. **Matters arising** not on agenda – there are continuing concerns over visibility at the central crossroads in Mendham and clerk again asked to contact police to see if anything can be done. Pothole monitoring – Stewart Orr has agreed to keep a check on Withersdale roads and report as necessary, either to clerk or online at Suffolk Highways website.
7. **Finances** -
 - balances at 29-06-16: c/acct: £12,016.86; sav/acct: £ 3,970.03; **Total assets - £15,986.89;** [ring-fenced approx. – 1700].
 - cheques approved as follows - 122 to Denis Pye for 25.00 [wreath]; 123 to SCC for 10.00 [hire of school]; 124 to Town and Country Printers for 192.00 [walk leaflets]; 125 to C. Cardwell for 149.22 [net sal july]; **Total cheques – 376.22**
8. **Planning** –
 - 2532/16: The Studio, Red House, Withersdale – application for change of use for residential outbuilding: councillors had no objection. Clerk to inform MSDC Planning.
 - Application comments procedure – the chairman outlined the correct discussion procedures and councillors noted that all planning discussions should be in the public domain and therefore extra meetings might be necessary in future.
 - Community Infrastructure Levy [CIL] – the chairman outlined these new regulations connected with residential development in villages and the procedures and benefits for the community. It was agreed that the parish council should formulate a plan for any future monies available for spending.
9. **Car park [Mendham]** – Councillors agreed that the need for filling pot holes was mostly in the entrances and that a proper tarmac surface should be laid; Jimmy Kent, Denis Pye and Tony Dawson to check exact needs and to source contractors.
10. **Notice boards** – Withersdale – it was agreed that maintenance and oiling were needed and Stewart Orr and Julie Honeybourne agreed to re-furbish. Mendham - clerk asked to get quotes for a new board, same size etc. for Sept.
11. **Parish council projects** –
 - wildflower meadow: weeding in hand;
 - walk leaflets: ready to collect from printer;

- defibrillator: councillors considered whether to have a locked or unlocked cabinet and decided that an unlocked cabinet would be preferable. Kathy Ferrar to arrange and also to arrange more courses in how to operate the defibrillator.
 - War memorial: Tony Dawson is to confirm arrangements and contract price with Perfitts, and will put details on the parish website when confirmed.
12. **Reports** from County, District and parish councillors – the chair read the report from Lavinia Hadingham [MSD councillor] and her comments were on the devolution process in East Anglia; councillors urged to check the website [eastangliadevo.co.uk], and to consider having their say in the consultation paper, and vote. Kathy Ferrar - a report was received from the Village Hall committee to state that after changes in personnel it was now business as usual.
13. **Website**, chair's action – the chair commented on a report posted on the website, which is owned by the parish council; this had been removed as it was felt to be inappropriate.
14. **Correspondence** – received and discussed.
15. **Any other business** –
- Suffolk Police: the clerk circulated information from the Safer Neighbourhood Team with contact details.
 - Tree Preservation Orders – councillors discussed a request from a parishioner as to which trees had TPOs and whether more could be protected in this way; parish trees to be checked and assessed.
 - Hedge by Vine House at Withersdale needs cutting – clerk to write to occupier.
 - Footpath on Angles Way [near Target Hill] – Thelma Brown reported a broken footboard on stile; clerk to notify Suffolk Footpaths officer.
 - Mendham Priory site footpaths – councillors noted that new bridges are due to be put in place on the footpaths across Mendham Marshes.
16. **Next meeting** – 19th September 2016.

The meeting closed at 8.25pm.