

MENDHAM PARISH COUNCIL

ANNUAL MEETING – 11TH MAY 2016

MINUTES [approved by councillors on 20-06-16]

1. The chairman, Denis Pye, welcomed councillors Jimmy Kent and Kathy Ferrar. Apologies were received from Guy McGregor [SC councillor] and Mark Shortt, Julie Honeybourne, Thelma Brown, Richard Mattocks and Tony Dawson. Apologies were also received from PCSO Steven Long, who said that under the new organisation of Suffolk Police, there could be no presence at parish council meetings. Lavinia Hadingham [MSD councillor] was present. The clerk, Caroline Cardwell, was in attendance.
2. Election of chairman for the coming year – Denis Pye was proposed and all councillors agreed. Denis Pye signed the acceptance of office form.
3. Election of vice-chairman for the coming year – Kathy Ferrar was proposed and all councillors agreed. Kathy Ferrar signed the acceptance of office form.
4. Standing orders to be reviewed – deferred to June meeting
5. Councillors' responsibilities to be reviewed – deferred to June meeting
6. Declarations of interest and any dispensations allowed – none
7. Minutes of previous meetings [21-03-16; 25-04-16] were approved and signed as a correct record.
8. Matter arising not on agenda - plans for a VAS [vehicle activated sign] are with Josh White [Suffolk Highways]; Church Lane trees: need for cutting back – a local operator would do this for the wood.
9. Finances
 - Internal audit report received and recommendations noted
 - Cheques for approval – deferred as no signatories
 - Receipts and Payments account for y/e Mar 16 – received and approved
 - Annual Governance statement considered and signed and External Audit form signed
 - Financial Regulations update – deferred to June meeting
10. Correspondence – received and discussed.
11. Any other business – none
12. Next meeting – Monday 20th June, 7.30pm in Mendham Primary School.