

MENDHAM PARISH COUNCIL

Meeting Date: 28th February 2022

Venue: Mendham Parish Council

Time: 7.00pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	✓
Thelma Brown	Vice Chair	✓
Jimmy Kent		✓
Richard Mattocks		Absent
Sally Mckinnon		✓
Clare Rix		✓
Mark Shortt		✓
Yvonne Lidgate		Apologies

In attendance: Lavinia Hadingham

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	Public Forum & Reports from Councillors – all reports circulated to members with no further queries regarding their content. Peter Gould had sent an email detailing personal health issues that would prevent him from attending meetings in person for a while but he would continue to do all possible for the Parish. Other members of his team were taking on some of his duties.	DP to send a personal get well note.
2.	Welcome and Apologies Chair recorded his public thanks regarding the public service of Kathy Farrar who had sadly passed away. A moment of silence was observed. Apologies received from YL none as yet from RM although had sent apologies for postponed meeting.	
3.	Declarations of interest and any dispensations allowed None declared	
4.	Minutes of previous meeting Clerk requested clarity regarding the amount of donations for the Over 60's club for this coming year budget. Minutes agreed	EFS to ensure minutes are sent to the website
5.	Matters arising not covered by the agenda None	
6.	Chairs report	

	<p>DP commented on the lack of progress being made on the road repairs of the low road – he had spoken to Councillor Wilby who confirmed that as yet no date had been planned for starting the repairs as yet. DP would continue to add pressure for the works to progress.</p> <p>DP was due to meet ancestors related to the village/Munnings</p> <p>DP enquired to JK if the change of the regulations of the sluice would affect his land. JK stated that he only rented the ground and didn't feel that it would affect him anyway. DP would continue to liaise with James at the Wortwell Mill regarding this matter.</p>	
7.	<p>Finances</p> <p>Current balance £10909.48 with no outstanding payments or receipts due.</p> <p>CIL payment of £3929.99 to be spent.</p> <p>Draft budget distributed with no comments regarding its content.</p>	EFS to distribute details of CIL criteria to members
8.	<p>Planning</p> <p>All decision notices distributed as required.</p> <p>Planning application received for drive way and electric point installation at 16 Studio corner. Members would like to meet to discuss the plans.</p> <p>Resubmission of plans re Thorpe Hall – no further comments required.</p>	EFS to contact the resident and arrange suitable time – 5pm preferred.
9.	<p>Village parking</p> <p>This project has stalled to due to the school currently being overwhelmed coping with the effects of COVID – the school would be approached to join a meeting to see if progress could be made to this ongoing issue</p>	EFS to send reminder email to Academy Head.
10	<p>Succession planning</p> <p>DP reported that YL had confirmed that she would stand as chair if DP would continue to work closely with her and duties were shared out amongst the members.</p> <p>DP confirmed that he had spoken to M Shortt if he would be a financial signatory as he was easily contactable. MS agreed.</p> <p>TB confirmed that she would stand down in May.</p> <p>CR confirmed that she was unsure if she would remain on the committee.</p> <p>DP requested that any appointments were completed at the same time to save on processing time and it was important to divide the tasks to share the workload.</p>	<p>EFS to request paperwork from bank and to chase up online banking process</p> <p>EFS to check with DP the procedures and add item to next agenda</p>

11	<p>Electric point installation</p> <p>TB had emailed 'plug in Suffolk' a government initiative but had no reply from her enquiry. She would chase this up at a later date.</p> <p>LH stated that she would ask some of her contacts to see if they had any helpful information.</p>	TB to chase electric point grant company
12	<p>Correspondence</p> <p>All correspondence passed on</p>	
13	<p>Any Other Business</p> <p>Email received regarding Neighbourhood watch – Clerk to distribute to see if there was any interest in someone running the scheme</p> <p>2 reports had been logged as requested by a resident regarding the state of the roads and verges. The lines would be repainted within 14 weeks of report being made; verges not considered bad enough to require current attention.</p> <p>JK mentioned again the positioning of the speed signs on Ark Hill</p> <p>SM commented on the amount of broken iron work where old signs had not been removed completely leaving dangerous metal obstructions. Clerk suggested that they are logged in the Suffolk Highways reporting area as this had received a prompt response with other reports</p>	<p>Clerk to write to S Preston to pass on outcomes of reported issues.</p> <p>EFS to investigate repositioning request.</p>
14	<p>Date of meeting</p> <p>11th April 2022 7pm</p> <p>9th May AGM</p>	

The meeting closed at: 7.45pm

Signed by Chair: Dennis Pye

Date:

DRAFT

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Action Summary

Meeting Date:

Date	Agenda Item	Action Point	Action By	Date Completed